

County Cavan Rugby Football Club



Rules of The Club

County Cavan Rugby Football Club, Swellan Park, Cavan.



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The Club and its colours:

1. (a) The Club shall be called the 'County Cavan Rugby Football Club' (here after referred to as 'The Club) and shall exist for the playing and encouragement of amateur Rugby Union Football and for such activities as are conducive to these purposes.
- (b) The Game shall be played according to the Laws of the Game of Rugby Football and the regulations relative to amateurism made from time to time by the International Rugby Football Board.
- (c) The Club shall be affiliated to the Ulster Branch of the Irish Rugby Football Union and shall conform to the Laws and Regulations of that Union.
- (d) The Club's playing costume shall be a scarlet jersey, navy shorts and scarlet stockings.
- (e) A member representing The Club in any match shall wear The Club playing costume save where any particular match the Management Committee shall otherwise decide.
- (f) Neither the name of The Club nor The Club colours shall be changed unless at least nine-tenths of those present and voting at the Special General Meeting convened for that purpose only, vote in favour of such change.

Membership of The Club:

2. (a) The Club shall consist of honorary life members, paid-up life members, playing members, pavilion members, lady associate members and temporary members.
- (b) Honorary life membership shall be confined to such persons as are from time to time nominated by the Management Committee on account of exceptional services to the Club and are elected at a General Meeting by two-thirds of those present and voting. Honorary life members shall not be liable to pay any annual subscription. The number of such members at any one time shall not exceed six.
- (c) Paid-up life membership shall be available to such persons who subscribe to any regime operated by the Management Committee for which such membership is offered in return.
- (d) Save as provided in Rules 2(b) and 2(c) members shall be elected solely by the Management Committee.
- (e) Save as provided in Rules 2(b) and 2(c) candidates for membership shall be proposed by one member of the club and seconded by another. Any candidate objected to by two members of the Management Committee shall not be elected. On being elected each member shall be supplied with a copy of the Rules of the Club.

- (f) The names and addresses of persons propose as members of the Club shall be displayed in a conspicuous place in the Club premises for at least one week before their election and an interval of not less that two weeks shall elapse between nomination and election of members.
 - (g) All members shall be bound by the Rules of the Club and by any Bye-Laws laid down or any Regulations made from time to time by the Management Committee.
 - (h) All members shall be deemed to have received notice of and shall be bound by all Bye-Laws and Regulations posted in the pavilion.
 - (i) No member shall be absolved from the effect of the Rules, Bye-Laws or Regulations of the Club by reason only that a copy was not supplied and notice of same was not given.
 - (j) The Management Committee shall have power to suspend temporarily or exclude permanently from membership of the Club any member whose conduct shall be deemed by the Management Committee to have been harmful to the best interests of the Club. Before the decision to suspend or to exclude permanently from membership is made the Management Committee shall cause the member concerned to be informed of the nature and circumstances of the conduct alleged and the member shall be given an opportunity to appear before the Management Committee and to deal with such charges of conduct harmful to the best interests of the Club.
 - (k) A Disciplinary Committee will be form under instruction from The Management Committee. This Disciplinary Committee shall be bound by the rules laid down in the ‘Code of Conduct’. The Code of Conduct may be amended by The Management Committee as they deem necessary and taking into consideration the Code of Conduct adopted by the Irish Rugby Football Union.
 - (l) Each member shall on payment of the annual subscription receive a membership card for that season and shall, when required, produce such card on entry to The Club ground and premises.
 - (m) All members and officials of visiting teams shall be temporary members of The Club for the period of the visit on the occasion of matches with visiting teams and other Club functions at The Club premises subject to such regulations as the Management Committee may determine. Temporary members shall not be required to pay any subscription.
- 2.1(a) The Club is fully committed to safeguarding the well being of its members. Every individual in The Club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of The Club.
- (b) In relation to the members of The Club that are under 18 years of age, the guidelines contained in the *Code of Ethics* as laid out by the IRFU will be applied which are in accordance with the Irish Sports Council.

Subscriptions:

- 3. (a) The rate of annual subscription for each category of membership (other than honorary life member or paid-life member) shall be determined from time to time at the Spring General Meeting. Any such determination shall not be altered until at least twelve months have elapsed.
- (b) The Management Committee, but subject as hereinafter provided, has power remit or abate the subscription in any particular case in which in its opinion the circumstances so warrant.

- (c) Subscriptions shall become due on the first day of September in each year for the ensuing twelve months and members failing to pay within one month after that date shall, at the option of the Management Committee, cease to be members of The Club.
- (d) In case of new members the appropriate subscription shall accompany the application for membership and in the event of non-election the subscription shall be refunded.
- (e) The Management Committee shall have power to determine the amount of any entrance fee in respect of new pavilion members, other than playing members transferring to pavilion membership. The requirement of an entry fee shall apply only during the period specified in a resolution of the Management Committee and shall then lapse unless renewed by a further resolution.

Personal Belongings of and Injuries to Members and Others:

- 4. (a) All personal belongings of members, guests of members, visitors and others brought to or kept at, or left on the premises of The Club (either in The Club house or Club grounds) shall be at the sole risk of the owner and neither The Club nor any officer, member, employee or agent thereof shall be responsible for any loss or damage thereto howsoever arising, save to the extent that such liability is covered by a valid and effective insurance policy.
- (b) Neither The Club nor any officer, member, employee or agent thereof, shall be liable to any member or guest of a member or the personal representative of a member or guest of a member for any loss or damage to any property occurring from whatever cause in or about The Club premises or any injury sustained by any member or guest of a member whilst on or entering or leaving The Club premises from any cause whatever, save to the extent that such liability is covered by a valid and effective insurance policy.

Ordinary General Meeting of The Club:

- 5. (a) Two Ordinary General Meetings of The Club shall be held each year, one not earlier than the 1st April or later than the 31st May (hereafter called 'the Spring Meeting') and the other between the 1st and 10th September inclusive (hereafter called 'the Autumn Meeting') on dates in those months at the discretion of the Management Committee.
- (b) Notice of all Ordinary General Meetings (whether a Spring Meeting or an Autumn Meeting) shall be issued to members or advertised in the daily newspapers and displayed in The Club premises not less than 21 days prior to the date fixed for the holding thereof. Notice of motion of any proposed change in these Rules shall be given in writing and shall be received by the Honorary Secretary not less than 14 days before the date of the General Meeting, and any such notice shall be displayed in The Club premises not less than 7 days before the Meeting and shall appear on the agenda thereof. The accidental omission to notify any member of the date fixed for the holding of any General Meeting shall not invalidate any business transacted thereat. A member whose subscription is in arrears shall not be entitled to attend a General Meeting or to receive notice thereof.
- (c) The quorum for all Ordinary General Meetings shall be thirty members. The chair shall be taken by the President, or in his absence, the Senior Executive Vice-President, or in his absence the Junior Executive Vice-President, failing which the meeting shall elect a chairman. The chairman shall have a casting vote.

- (d) The Spring Meeting of the members of The Club shall have the sole power in the election of President, Senior Executive Vice-President, Junior Executive Vice-President, Honorary Secretary, Honorary Treasurer, Honorary Fixture Secretary, Chairman of Rugby Committee, Representative of Management Committee to Ulster Branch of Irish Rugby Football Union, two members of the Management Committee, one of whom must be a playing member at the date of the meeting, Club Captain and Vice-Presidents.
- (e) Except in the case of a member proposed by the Management Committee of The Club, no member shall be eligible for election to the office of President, Senior Executive Vice-President, or Junior Executive Vice-President unless notice in writing of intention to propose him incorporating the agreement of the member being nominated with the names of his proposer and seconder shall have been given to the Honorary Secretary not less than 14 days before the Spring Meeting.
- (f) The Spring Meeting may adjourn any part of its business to the Autumn Meeting.
- (g) The Autumn Meeting of the members of The Club shall include consideration and, if thought fit, adoption of the Honorary Treasurer's Report and Audited Accounts for the preceding season, the appointment or re-appointment of Auditors and such business (if any) as may have been adjourned from the Spring Meeting, or such other business as the Management Committee may at its discretion decide.
- (h) Where the Spring or Autumn Meeting for any reason fails to elect or appoint an Honorary Officer or Office holder, that meeting may by resolution delegate to the Management Committee power to such election or appointment.
- (i) All officers elected or appointed at the Spring or Autumn Meeting shall hold office until the next Spring Meeting and shall be subject to and eligible for re-election or re-appointment at that meeting. Those co-opted to fill vacancies shall hold office until the next Spring Meeting and shall then retire but shall be eligible for re-election or re-appointment.

Special General Meetings of The Club:

- 6. (a) The Honorary Secretary shall convene a Special General Meeting whenever (I) he is directed to do so by resolution of the Management Committee, or (II) he has received a written requisition signed by at least 30 members whose subscription has been paid. The notice must state precisely the proposal or resolution which they intend to submit to the meeting.
- (b) No Special Meeting shall be held unless at least 14 days notice of the date thereof and of the intended business shall have been given to members entitled to attend. Absence of a quorum of 30 members shall invalidate the proceedings at such a meeting.
- (c) Discussion at a Special General Meeting shall be confined to, and no proposal or resolution shall be put to the Meeting other than, the business specified in the direction or requisition received by the Honorary Secretary pursuant to clause 6 (a) above.
- (d) Rule 5 (c) shall apply to a Special General Meeting.

Attendance and Voting at General Meetings:

- 7. (a) At any General Meeting, subject to the provisions of these rules, only honorary life members, paid-up life members, playing members, pavilion members and country members who have, where appropriate, paid their subscription shall be entitled to attend and vote. All questions

submitted to the Meeting shall be decided by a show of hands. Any member may call for a ballot in which case a ballot shall be taken. Unless otherwise provided in these rules no resolution shall be carried except by a simple majority of those present and voting. In case of a tie the chairman of the meeting shall have a casting vote. No proxies shall be permitted.

The Management of The Club:

8. (a) The business and affairs of The Club shall be managed by a Management Committee consisting of the President, Senior Executive Vice-President, Junior Executive Vice-President, Honorary Secretary, Honorary Treasurer, Chairman of Rugby Committee, Club Representative on the Ulster Branch of the Irish Rugby Football Union, two members elected at either of the General Meetings of The Club, the Club Captain and Honorary Fixture Secretary. On election they shall hold office until successors have been elected, provided that a casual vacancy during the season may be filled on a temporary basis by the Management Committee. The Management Committee shall meet the Past President and Vice-President at least once every two months during the playing season.
- (b) There shall be a standing sub-committee of the Management Committee consisting of the President (or in his absence a Vice-President), the Club Captain and the Honorary Secretary who shall have full power to deal with urgent matters arising between meetings of the Management Committee.
- (c) The Management Committee shall have the power (I) to fill casual vacancies in any office other than that of President, Senior Executive Vice-President or Junior Executive Vice-President. (II) To make, vary or repeal Bye-Laws, as they think necessary for the well being of The Club. (III) To appoint sub-committee to look after the general business and playing of rugby football in the club and at its sole discretion to dissolve any of the said sub-committees. If so authorised by the Management Committee a sub-committee shall have power to co-opt additional members to serve on a sub-committee. At all meetings of the Management Committee or of a sub-committee the Chairman shall have an additional vote in case of equality.
- (d) The Management Committee shall hold periodic meeting at such times and places as they may decide to be most convenient for the transaction of the business of The Club. A Committee Meeting shall be called on the requisition of three members of the Management Committee. The quorum of the Management Committee is five.
- (e) The sub-committee shall hold periodic meetings at such times and places as they may decide to be most convenient for the transaction of the business of the sub-committee concerned.
- (f) The Management Committee shall meet the Chairman of each of the sub-committees on the second Monday of each month or as otherwise arranged but at least once in each calendar year.
- (g) The Honorary Secretary shall be responsible for ensuring that all Club records and correspondence shall be kept up-to-date and for ensuring that 'Minutes of the Meetings' are properly kept. The Minutes shall be signed by the Chairman who presides at the Meeting at which such Minutes are read and confirmed. He shall be responsible for submitting to the Spring Meeting a report on the season then ending which shall include:
 - (I) A summary of such matters of Management and Policy as the Management Committee considers should be reported to the General Meeting.
 - (II) A review of playing achievements, honours gained and Club performance generally.

Finance:

9. (a) The Management Committee shall have power, subject to any special direction or resolution of a General Meeting, to control and apply the finances of The Club and to incur expenses it may consider necessary in the interest of The Club and to engage, dismiss or retire such officials or servants as it may deem necessary.
- (b) The Honorary Treasurer shall be responsible for ensuring that all proper financial accounts and records are kept up-to-date and are submitted for audit in due time.
- (c) The accounts of The Club shall be prepared and submitted, duly audited, to the Autumn Meeting in each year.
- (d) The Club funds shall be kept in the name of The Club at a Bank appointed by the Management Committee. The Management Committee may authorise the Bank to honour cheques signed by one person only. All cheques drawn in the name of The Club in excess of the specified limit shall be signed by any two persons from a panel of four names certified from time to time to the Bank by the Management Committee and the said panel shall include the Honorary Treasurer.

Trustees:

10. (a) There shall be three Trustees and no more than three.
 - (b) All property of The Club inclusive of securities or other investments but exclusive of cash or Bank Balances shall be vested in the Trustees who shall hold the same on behalf of The Club.
 - (c) The Trustees may from time to time, with sanction of a resolution of the Management Committee passed in the manner hereafter provided by this rule do all or any of the following acts or things that is to say, buy, sell, exchange, partition, lease, let, mortgage, charge or otherwise dispose of or deal with any property of The Club (whether same be real or personal) for the time being vested in the Trustees. Provided always that any such sanctioning resolution shall be voted on by not less than seven members of the Management Committee and shall only be passed by at least two thirds of those voting. The terms of the resolution referred to in this Rule has been passed and shall be conveyed in writing to the Trustees and this shall be conclusive evidence of the passing of such resolution in the manner provided by this Rule and of the terms of such resolution.
 - (d) Every Trustee shall be elected by a General Meeting and shall remain in office until death or resignation or until the Management Committee think proper to remove them or any of them. In case of a vacancy in the office of Trustee and pending the filling of the vacancy the surviving Trustees or Trustee shall have power to act notwithstanding any vacancy in the number of Trustees. Only a Past President or a Vice-President shall be eligible to become a Trustee.
 - (e) No personal liability whatsoever shall attach to any Trustee except to the extent of such funds of The Club as may be actually received by him and the Trustees shall be indemnified by The Club in respect of any expenses or costs incurred by them or any of them arising out of the discharge of their duties.

Sale of Excisable Liquor:

11. (a) No member of the Management Committee and no manager or servant employed in The Club shall have any personal interest in the sale of excisable liquor therein or in any profits arising from such sale.
- (b) A visitor shall not be supplied with excisable liquor in The Club premises, unless on the invitation and in the company of a member, and the member shall upon the admission of such visitor to The Club premises or immediately upon his or her being supplied with such liquor, enter his or her own name and the name and address of the visitor in a book which shall be kept for the purpose and shall show the date of such visit. No excisable liquor shall be supplied to any person under 18 years of age.
- (c) (I) Subject to the exceptions specified in the sub-section (II) of this Rule, no excisable liquor shall be supplied for consumption on The Club premises to any person or be consumed on The Club premises by any person:
- (a) On any week day before the hour of half past ten o'clock in the morning, or (i) during a period of Summer time, after the hour of half past eleven o'clock in the evening or (ii) during a period which is not a period of Summer time after the hour of eleven o'clock in the evening.
- (b) On Saint Patrick's Day or any Sunday, before the hour of half past twelve o'clock in the afternoon or between the hours of two o'clock and four o'clock in the afternoon or after the hour of ten o'clock in the evening or:
- (c) At any time on Christmas Day or Good Friday.
- (c) (II) Nothing contained in sub-section (I) of the Rule shall operate to prohibit the supply for consumption of excisable liquor on The Club to any person or the consumption of excisable liquor on The Club premises:
- (a) During the period of Summer time, between the hours of half past eleven o'clock in the morning on the following day or
- (b) During a period which is not a period of Summer time, between the hours of eleven o'clock in the evening on any week day and half past twelve o'clock in the morning on the following day, or
- (c) On Saint Patrick's Day or any Sunday between the hours of two o'clock and three o'clock in the afternoon or between the hours of ten o'clock and eleven o'clock in the evening, or
- (d) On Christmas Day between the hours of one o'clock and three o'clock in the afternoon or the hours of seven o'clock and ten o'clock in the evening.
- If in each case the excisable liquor is
- (1) Ordered by that person at the same time as a substantial meal is ordered by him,
- (2) Consumed at the time as and with the meal,
- (3) Supplied and consumed in that portion of The Club premises usually set apart for the supply of meals,
- (4) Paid for at the same time as the meal is paid for.
- (d) No excisable liquor shall be sold or supplied for consumption outside the premises of The Club except to members of The Club and then only between the hours of eight o'clock in the morning and ten o'clock at night.
- (e) Nothing in these Rules shall prevent or shall be construed as preventing the Committee of The Club from applying for and obtaining authorisation for extensions of the hours during which intoxicating liquor may be supplied to persons for consumption on The Club premises or be consumed on The Club premises by any person within the limits prescribed by law.
- (f) In addition to the Rules herein contained, the provision and regulations contained in the Registration of Clubs (Ireland) Act 1904 to the extent that they are required by law to be

incorporated in Club Rules and the Acts extending and amending same shall be deemed to be Rules of The Club.

- (g) Subject to the above, The Club Rules are hereby amended in accordance with Section 7 of the Intoxicating Liquor Act 2000.

Resolution of The Club:

12. (a) If the number of members of The Club shall at any time fall below ten, or if at any time The Club shall pass in General Meeting by a majority comprising two-thirds or more of the members present and entitled to vote a Resolution of its intention to dissolve, the Management Committee, or failing them, the Trustees, shall take immediate steps to convert into money all the property of The Club, with power however to postpone or delay the conversion of any particular property of The Club in General Meeting shall so authorise. Out of the proceeds of such conversion the trustees shall discharge all debts and liabilities of The Club, including the expenses of such conversion and any balance remaining in their hands shall be disposed of by them as The Club in General Meeting shall resolve, and thereupon The Club shall for all purposes be dissolved. Provided that if The Club shall not within six months after the date of the resolution resolve upon the disposition of any such balance the same shall be divided equally between all persons who are members of the club at the date of the Resolution.
- (b) A copy of the notice convening any General Meeting under this Rule shall be sent by the Honorary Secretary by post to every member at his address last notified to the secretary not less than 21 days before the date appointed for the Meeting: but any accidental omission to send such copy of the non-receipt of same shall not invalidate any proceedings or resolution.

Discrimination Policy

The Club promotes the participation in the game of Rugby Football to all members of the community without exception. The Club and all its members will be bound by The Club Rules which have been agreed and ratified by the members. The Club is affiliated to the IRFU and therefore is bound by the guidelines enshrined in the constitution of the IRFU. The Club members both adult and juvenile have, by signing The Club registration form, agreed to adhere to the rules and regulations of The Club which includes a commitment to upholding the *Code of Ethics* as laid out by the IRFU and in so doing agree to abide by the complaints, disciplinary and appeals procedures within The Club.

The roles and responsibilities of elected officials and all those in positions of responsibility within The Club are clearly defined in the Code of Ethics in relation to conduct both on and off the field of play. The Club, under no circumstances, will condone any and all conduct by its membership that could be construed as discriminatory. Any such conduct will be dealt with under the provisions of misconduct within the Rules of the Club.